

Minutes of Meeting

Subject: Ashford Rugby Club Committee

Date (Time): 15-Aug-2018 (19:10)

Minutes: John Heaver

Meeting Attendees		Distribution
John Norman (JN)	David Burdon (DB)	Committee
Charlie Vavasour (CV)	Danny Leech (DL)	Web
Vicky Norman (VN)	Allan Ferries (AF)	
Bob Jones (BJ)	Martin Briscall (MBr)	
Mark Bowes (MBo)	Ian Foinette (IF)	
Chris Dengate (CD)	John Heaver (JH)	

Committee Minutes

Item	Date raised	Action	Owner
15/08/18.01	15-Aug-18	Apologies	John Norman
Matt Parker (MP), Grant Wilson (GW)			

15/08/18.02	15-Aug-18	Matters Arising	John Norman
<p>Letter from 107 Canterbury Road Re: bollards along the road with their boundary wall. JN has said that the club has no objections.</p> <p>JN a message from Rhys Fussell At tonight's committee meeting please could you pass on my sincerest of thanks to them all on what a creditable and amazing job they do for the club to keep it such a success!</p> <p>It has been a huge honour to be the skipper of the first team and club and is something I am sad to have to stop doing but these things happen.</p> <p>I will still be a huge part of the club where I am needed. I look forward to being part of a successful season for Ashford RFC and I will ensure I thank each committee member personally for their help, support and guidance!</p> <p>Thanks Rhys</p> <p>Nothing else to report on matters arising.</p>			

15/08/18.03	15-Aug-18	Administration	John Heaver
Nothing to report on administration.			
15/08/18.04	15-Aug-18	Subscriptions	Barbara Henderson
<p>VN 268 pre-season registration forms have been completed for the minis and juniors. 300 tops on order, on payment on registration day the pre-ordered tops will be passed out. Anyone that has not ordered a top will have their size taken and then an order will go in on mass for said tops. These will take approx. 4 weeks.</p> <p>JH - Ladies – Leanne Kelly has asked about changing rooms. JN, any of the changing rooms are available for the ladies. The SNC coach is available for all the club and just needs to be booked in.</p> <p>CV – Asked if ref’s have been arranged – AF to confirm</p> <p>Nothing to report on subscription.</p>			
15/08/18.05	15-Aug-18	Games Reports	Chris Dengate
<p>Report for Ashford Rugby CLUB</p> <p>Chris Dengate DOR</p> <p>Men’s playing sides</p> <p>We are now a few weeks into preseason with good numbers in attendance, we have had new players arrive which Lloyd will register as well as the returnee players as well. The addition of Jordan S&C coach has been positive the club have also support this with the purchasing of equipment which will see us stronger. With regard to the use of Jordan I see it as coming to an end at the beginning of September due to lights and natural progression to more game play</p> <p>Pre-season fixture.</p> <p>1xv away 18th Aug. dover</p> <p>1xv away 23rd Aug. Canterbury</p> <p>2xv away Faversham 8th of September. Maybe a second game on 1st of September.</p> <p>3xv fixture to ash was cancelled by them, on the exchange for another fixture.</p> <p>Captains 1XV Chris Baker, 2xv Glen Collins.</p>			

Games Continued

Physios

Email from Lizzie Chambers.

Hi Chris,

Hope you are well. I have a few questions regarding the formalities for my position with the ladies. I have discussed with Leanne and understood that I would be paid for home games and that the ladies team would finance the away games which is fine. Leanne also mentioned Thursdays as that is the day that they train, which makes sense for me to be at the club, however it is unclear as to whether there will be any payment from the club for that, so just wanted to see if I could clear that up. I do also plan to be at the club on Tuesdays as well to help with the mens, however I do understand that hasn't been discussed and I am doing that off my own back at the moment for any additional experience, plus I love being there!

In addition to this, I believe there was a figure of £30 per game but this was also something I wanted to confirm. Lastly I just wanted to confirm how the invoices were preferred to be done and at which point during the week / month.

We will also be taking part in the RFU crisp injury surveillance programme which amber will be leading on to report to the RFU, we have also brought in headcase assessments for players so we no their base line.

Women's

July to August the Ladies have seen fluctuation in numbers to training. A lot of this can be attributed to holidays. Mid July saw 20, with 12 attending beginning of August.

We have seen progression from U18s to the 1st team squad. And have around 30 players available this season.

We have lost 3 notable members of the squad (Emma, Cheryl & Katie 6, 7 & 10 respectively) who only wanted to train under Paul Wright.

The ladies continue to train closely with the girl's section to create a player pathway, utilising the skills of the girl's coordinator Kieran, to create joint training sessions.

We have a preseason game booked for 2nd September, and start our league campaign on the 9th at home to Canterbury.

We are hosting an InnerWarrior camp on September 16th. As we look to boost numbers.

Games Continued

Junior girls

U18 girls are getting better with responses to training, with absences only being due to work or holiday commitments, the team has also been entered into a league this season. 5 of the girls will transition into their first season of senior women rugby this season.

U13 girls- Amanda is committed to being the coach and general running of the u13s with guidance from myself on coaching style and targets for the season. Their training will begin 5th September.

Inner warrior camp has been arranged on the 5th September to boost numbers at the first u13s session and to promote the girl's rugby section, promotion for the event will follow soon.

U13s will be in need of equipment for the upcoming season as a new age group. possible sponsorship is to be arranged for the u18s. Possible coaching staff stash if available or if we are able to find a budget to have some for myself and Amanda due to not having Ashford kit and wanting to soon do work in schools.

I am also having trouble getting Sunday's off due to work commitments so will need an assistant coach to help me with the running of the u18s and possible match day cover, if a message could go out that would be great

No other issues

Cheers

Kieran

Junior section

I have meetings set up at the end of the month with the leads of the section.

AF – Girls fixtures need to be confirmed so we can publish the locked down fixtures to all forms of media.

Nothing else to report on games

15/08/18.06

15-Aug-18

Bar / Kitchen Report

Vicky Norman

Over the summer we have had an event every weekend with good number for out of season. The kitchen is 80% completed on the refurbishment and should be completed in time for the dog show. Ashford players will NOT be given free food if they have not at least washed their hands and are wearing a clean shirt and tie. This will be monitored to Christmas and then if not adhered to the cost of food for Ashford players will be set at a £1. This message is to be passed to the coaches.

Nothing else to report on Bar.

15/08/18.07	15-Aug-18	Welfare	John Heaver
Nothing to report on Welfare.			
15/08/18.08	15-Aug-18	Luncheons	Dylan Tomkins
<p>Under 12s tie presentation will take place on the 8th Sept. VP's Lunches set at 06/10/2018, 15/12/2018, 09/02/2019 and the 30/03/2019. Sponsors, 100 club and coaches lunch will be held on the 1st December and the ladies lunches will be held on the 28/10/2018 and 12/01/2019</p> <p>Nothing else to report on VP's</p>			
15/08/18.09	15-Aug-18	Development	Charlie Vavasour
<p>The car park is being worked on at the moment and is due to have the white lines painted the week beginning 20th Aug. We have been approached about lizards and slowworms being introduced to the grounds but this might impose restrictions on the club grounds so we are kindly turning it down for now.</p> <p>MBr – What is the cost of the car park refurbishment – CV a total of £1800</p> <p>Nothing else to report on Development.</p>			
15/08/18.10	15-Aug-18	Communication	Matt Parker
<p>MP to be asked to put analytics back on the web site so statistics can be taken again.</p> <p>JH – CD to complete the web page contact details so the page can be updated. CD to send to JH by end of the week.</p> <p>Nothing else to report on Communications.</p>			

15/08/18.11	15-Aug-18	Finances	Charlie Vavasour
<p>Ashford Rugby Football Club accounts are available from behind the bar to any fully paid up member of the club.</p> <p>Nothing else to report on Finance</p>			
15/08/18.12	15-Aug-18	100 Club	Mark Bowes
<p>100 Club accounts are available from behind the bar to any fully paid up member of the club.</p> <p>Nothing else to report on 100 Club.</p>			
15/08/18.13	15-Aug-18	House	John Norman
<p>Nothing to report on House.</p>			

15/08/18.14	15-Aug-18	Sponsorship	David Burdon
<p>Sponsorship Summary</p> <ol style="list-style-type: none"> 1. Core sponsors have paid up – with one exception. <ol style="list-style-type: none"> a. Invoice for Aims Financial to be sent. 2. Other sponsors <ol style="list-style-type: none"> a. Mighty Thirds – Beresfords plus several others b. Innov8 Training – Under 10s c. Motorline Toyota – Under 16s d. Anthony/Alan Baker – 1st XV “Man of the Match”. e. See Spreadsheet summary 3. Signing on day – Unilever <ol style="list-style-type: none"> a. Are shirts on schedule for 2nd September? 4. Programmes <ol style="list-style-type: none"> a. 2017-18 expenditure b. 2018-19 plans <ol style="list-style-type: none"> i. Need to review profitability and effort ii. Limited obligation to new sponsors iii. However, Ladies section have committed to producing a programme for their new sponsor. c. 2018-19 organisation <ol style="list-style-type: none"> i. Need to establish whether we commit to Kall Kwik and, if so, who liaises and how we can ensure copy is available for print deadlines. 5. Website <ol style="list-style-type: none"> a. New sponsors need incorporating. Non-paying sponsors need removing. b. Need to migrate to https (i.e. Secure) hosting 6. Fireworks <ol style="list-style-type: none"> a. Need to start promotion b. Actively seeking a sponsor c. Must ensure GDPR compliance in handling non-member data <p>Nothing else to report on Sponsorship.</p>			
15/08/18.15	15-Aug-18	AoB	All
<p>MBo – Club shop kit – JN Kit will possibly come back into circulation next year or could be used as tour kits.</p> <p>JH – Volunteers for shop, duty manager etc. also to be air at coaches meeting.</p> <p>JN comments on Ashford Rugby Football Club are available from behind the bar to any fully paid up member of the club.</p> <p>Nothing else to report on AoB</p>			
15/08/18.16	15-Aug-18	Meeting Complete: 20:35	Sign: