

Minutes of Meeting

Subject: Ashford Rugby Club Committee

Date (Time): 30-May-2018 (19:10)

Minutes: John Heaver

Meeting Attendees		Distribution
John Norman (JN)	Rhys Fussell (RF)	Committee
Charlie Vavasour (CV)	Amanda Johnstone	Web
Vicky Norman (VN)	John Heaver (JH)	
Bob Jones (BJ)		
Matt Parker (MP)		
Martin Briscall (MBr)		

Committee Minutes

Item	Date raised	Action	Owner
30/05/18.01	30-May-18	Apologies	John Norman
Allan Ferries (AF), Barbara Henderson(BH), Grant Willson(GW), Ian Foinette (IF), Mark Bowes(MBo), David Burdon (DB)			

Item	Date raised	Matters Arising	Owner
30/05/18.02	30-May-18	Matters Arising	John Norman
Nothing to report on matters arising.			
30/05/18.03	30-May-18	Administration	John Heaver
<p>JH reports that the RFU and ARFC DB's are in a mess with mismatches, typos and spelling mistakes. An email has been sent out to all head coaches and coordinators to get up date data before September registration in order to rectify the mistakes. Amanda has suggested on registration day that we have copies of the database to cross check any outstanding issues.</p> <p>CV asked on the progress of the online form – MP working on the form.</p> <p>JH to check on ticket allocation against club before deleting any members.</p> <p>CV reminded MP about the tick box for the registration form to include the data statement request.</p> <p>Nothing else to report on administration.</p>			

30/05/18.04	30-May-18	Subscriptions	Barbara Henderson
Nothing to report on subscription.			
30/05/18.05	30-May-18	Games Reports	Allan Ferries
CV asked about the 1 st team manager – JN we are still in consultation with a few candidates. MB asked about the 1 st team fixtures – JN still to be confirmed Registration will be on the 2 nd September 2018 Nothing else to report on games			
30/05/18.06	30-May-18	Bar / Kitchen Report	Julie Cromwell
VN reported that the club is booked out for all weekend in the off season. We have had confirmation of a 2 nd dog show for out of season 19/20 Kitchen refurbishment to start at the end of June. VN – Will be having knee surgery date to be confirm but will be out of action for 6 to 8 weeks Nothing else to report on Bar.			
30/05/18.07	30-May-18	Welfare	John Heaver
Under 12s Red card at Medway still under investigation DBS checks are ongoing and we are now up to date. Nothing else to report on Welfare.			
30/05/18.08	30-May-18	VP's	Dylan Tomkins
JH to ensure VP rep is present at next committee meeting to talk about change of format and lunch dates. Nothing else to report on VP's			

30/05/18.09	30-May-18	Development	Charlie Vavasour
<p>CV meet with Ashford Bourgh Council for development opportunity which was very positive for rugby facility's and 3G pitches.</p> <p>Still in the process of getting quotes to repairs and repainting for the main car park.</p> <p>JN getting quotes for gates on the main car par to stop the lorries using the car park as a turning square.</p> <p>Nothing else to report on Development.</p>			
30/05/18.10	30-May-18	Communication	Matt Parker
<p>Continued growth on the social media</p> <p>Junior web site/media needs to be developed</p> <p>Nothing else to report on Communications.</p>			
30/05/18.11	30-May-18	Finances	Charlie Vavasour
<p>The club accounts are available behind the bar to any fully paid member of Ashford Rugby club</p> <p>Nothing else to report on Finance</p>			
30/05/18.12	30-May-18	100 Club	Mark Bowes
<p>The 100 club accounts are available behind the bar to any fully paid member of Ashford Rugby club</p> <p>Nothing else to report on 100 Club.</p>			
30/05/18.13	30-May-18	House	John Norman
<p>Nothing to report on House.</p>			
30/05/18.14	30-May-18	Sponsorship	David Burdon
<p>Nothing to report on Sponsorship.</p>			

30/05/18.15	30-May-18	AoB	All
<p>MBo – Summer Ball</p> <p>I am sure there will be a general discussion, but can I put in writing a thanks to all the people who helped make it a success with particular thanks to John N, John H, Vicky, Lorraine, Simon H, Julie and her team without whom the event would not have been able to function the way it did. (And of course, God as well for fully testing our wet weather plan B precautions!)</p> <p>I am unsure of the final costs but I believe that it “wiped its face” which of course was the main aim. An attendance of 232 was not without its challenges but hopefully all that attended enjoyed themselves.</p> <p>We believe that we can improve on this for next year.</p> <p>CV – Can we get a list of life VP’s MBr – to forward list. Can we get clarity on the committee positions. JN to send it out.</p> <p>VN – Minis and Juniors awards/trophies will be limited to club trophies, RF agreed.</p> <p>RF – Date for the AGM. JN we have targeted the 21st June 19:00. JH to send out comms. Job Spec for the cleaning of the changing rooms to be issued out.</p> <p>BJ – I have spent 2 hours on the RFU ticketing system for the Autumn Internationals. The cost of tickets has risen succinctly which has a knock-on effect to the clubs bank account until tickets are allocated.</p> <p>JN – Thanks to Mark Bowes for all the time and effort in organising the summer ball. Thoughts echoed by the committee. JH and I meet with the charity “Dad’s Unlimited” I a hope that the club can help raise awareness for said charity. Posters and flyers will be in the club and we hope to host some events for them.</p> <p>Nothing else to report on AoB</p>			
30/05/18.16	30-May-18	Meeting Complete: 20:05	Sign: