

## Minutes of Meeting

**Subject:** Ashford Rugby Club Committee

**Date (Time):** 22-Feb-2018 (19:00)

**Minutes:** John Heaver

Meeting Attendees		Distribution
John Norman	Allan Ferries	Committee
Charlie Vavasour	John Heaver	Web
Vicky Norman		
Mark Bowes		
Ian Foinette		
Bob Jones		

### Committee Minutes

Item	Date raised	Action	Owner
22/02/18.01	22-Feb-18	Apologies	John Norman
Danny Leech, Rhys Fussell, Barbara Henderson, Grant Willson, David Burdon			

<b>22/02/18.02</b>	<b>22-Feb-18</b>	<b>Matters Arising</b>	<b>John Norman</b>
Nothing to report on matters arising.			
<b>22/02/18.03</b>	<b>22-Feb-18</b>	<b>Administration</b>	<b>John Heaver</b>
<p>We had the meeting with Garth Jackson from the RFU for club accreditation, on the 12<sup>th</sup> Feb, JH to collate reply</p> <p>Nothing else to report on administration.</p>			
<b>22/02/18.04</b>	<b>22-Feb-18</b>	<b>Subscriptions</b>	<b>Barbara Henderson</b>
Nothing to report on subscription.			
<b>22/02/18.05</b>	<b>22-Feb-18</b>	<b>Games Reports</b>	<b>Allan Ferries</b>
<p>ASHFORD RFC: EC GAMES REPORT February 2018</p> <p>Key points:</p> <ul style="list-style-type: none"> <li>· On the senior playing side, all teams performing well. Number and calibre of players good, although there are weeks when 3rd XV have to work hard to fill the teamsheet. Evidence – ability to take on two Cup games on the same day. Number of former 1st XV players now in 2nd XV, and 3rd XV team lists.</li> <li>· Ladies team stronger at home, although travelling team needs to be strengthened. Evidence – recent results when at home a larger squad is available, providing impact whereas often only a bare squad travels to away games.</li> <li>· Junior sides are on the whole running well. There are promising players coming through the age groups and the challenge for the Club is to develop their skills and strengths so that they can transit to senior rugby in a safe and structured way.</li> <li>· There is an issue on the Girls section which is not as integrated into the Club as strongly as we might wish. Given the suggestion of changes to the coaching team next season, this may be an ideal opportunity to ensure we create stronger links and ensure those involved in the Girls section feel more involved with the wider Club.</li> <li>· The Minis continue to offer both fun and development for youngsters. Numbers are good across the age groups. The challenge for the Club is how to promote a “One Club” culture, and integrating more with the senior Club. Initiatives such as involving 1st XV players on a Sunday and Minis forming a Guard of Honour for 1st XV games are good examples of what can help.</li> </ul>			

## Games - Continued

### Background

It is easy to lose sight of the size and complexities of running Ashford RFC. In terms of senior sides, we show up well against other Kent clubs. We offer rugby across a wide age range (U6s to U17s), we have an active Ladies and Girls sections whose numbers equate to what some clubs have in total playing personnel. The challenge for us as a club is to ensure we are fit for purpose. To draw a business analogy, we need to shift from being a small to a medium sized operation.

Shortly after I joined the club, I undertook a strategic review. A number of the recommendations from that review have been implemented. But as with all such reviews, it helps to re-visit and take stock, and look ahead. A number of key questions for the club:

- As in the original review, what is the vision? Where do we want to be? What should the club look like in 5 years? What is our USP?
- If we can gain agreement on the above, what steps are needed? Where are we starting from? And what does success look like?
- Is everyone in the Club clear on their role and how they add value? Do they know who they need to liaise with and where to go for information? How do we ensure the burden of getting things done is not carried by too few?
- How do we engage with the local community? Are we tapped into the local business community, schools and colleges, and in a growing town what are we doing to encourage more people to get involved?
- How will we know when we are “One Club”?

### Action

- Through the Games Committee, explore how we can take these issues forward.
- Define success criteria for any review and a timetable for action(s).
- Seek EC endorsement for proposals and take forward.

The ladies coach has asked about the 1<sup>st</sup> aid course – JH to set date

JN – A lot of tournaments and home fixtures coming up – VN to ensure the calendar is up to date to avoid clashes

CV - asked is training back at the club JN replied yes for the time being weather permitting

MB – Asked about coaches and training tops. VN the coaches have to be DBS checked and rugby ready

Nothing else to report on games

<b>22/02/18.06</b>	<b>22-Feb-18</b>	<b>Bar / Kitchen Report</b>	<b>Julie Cromwell</b>
<p>Hoist for Barrels is to be fitted</p> <p>56 at ladies' lunch and reports of a very good night by all.</p> <p>Lunch the weekend of 17<sup>th</sup> Feb 65 people in total special thanks to Dave Burdon</p> <p>Hot Dogs – Do we or don't we supply then to visiting side for the minis – JH to talk to Matt Rice</p> <p>Nothing else to report on Bar.</p>			
<b>22/02/18.07</b>	<b>22-Feb-18</b>	<b>Welfare</b>	<b>John Heaver</b>
<p>AJ and JH chasing expired and new coaches, assistants etc for DBS checks</p> <p>Nothing else to report on Welfare.</p>			
<b>22/02/18.08</b>	<b>22-Feb-18</b>	<b>VP's</b>	<b>Dylan Tomkins</b>
<p>Nothing to report on VP's</p>			
<b>22/02/18.09</b>	<b>22-Feb-18</b>	<b>Development</b>	<b>Charlie Vavasour</b>
<p>Quotes for repairs and line painting underway for the car park.</p> <p>JN to chase for quotes for the mole for the new water mains</p> <p>Nothing else to report on Development.</p>			
<b>22/02/18.10</b>	<b>22-Feb-18</b>	<b>Communication</b>	<b>Matt Parker</b>
<p>Nothing to report on Communications.</p>			
<b>22/02/18.11</b>	<b>22-Feb-18</b>	<b>Finances</b>	<b>Charlie Vavasour</b>
<p>All club finances are available behind the bar to fully paid up members of Ashford Rugby Club</p> <p>Nothing else to report on Finance</p>			

<b>22/02/18.12</b>	<b>22-Feb-18</b>	<b>100 Club</b>	<b>Mark Bowes</b>
<p>All 100 club finances are available behind the bar to fully paid up members of Ashford Rugby Club</p> <p>Nothing else to report on 100 Club.</p>			
<b>22/02/18.13</b>	<b>22-Feb-18</b>	<b>House</b>	<b>John Norman</b>
<p>JN has a candidate in mind for House manager</p> <p>Nothing else to report on House.</p>			
<b>22/02/18.14</b>	<b>22-Feb-18</b>	<b>Sponsorship</b>	<b>David Burdon</b>
<p>Nothing to report on Sponsorship.</p>			
<b>22/02/18.15</b>	<b>22-Feb-18</b>	<b>AoB</b>	<b>All</b>
<p>BJ - Really good wine evening and some good funds made for the club. Six nations tickets all sold but still some payments to come in</p> <p>Martin B – Noted the street lights down Kinney Lane Keep going out. JN said we would monitor it</p> <p>Mark B – Marquee for the ball has been ordered. Band has been confirmed and so fare 120 tickets out of the 200 have been sold.</p> <p>VN – House the state of the chairs is in a poor state mainly due to minis/juniors putting their muddy feet or siting in muddy kit on them</p> <p>Nothing else to report on AoB</p>			
<b>22/02/18.16</b>	<b>22-Feb-18</b>	<b>Meeting Complete: 19:55</b>	<b>Sign:</b>