

Minutes of Meeting

Subject: Ashford Rugby Club Committee

Date (Time): 31-Jan-2018 (19:10)

Minutes: John Heaver

Meeting Attendees		Distribution
John Norman	Allan Ferries	Committee
Charlie Vavasour	Bob Jones	Web
Vicky Norman	Ian Foinette	
Mark Bowes	Matt Parker	
David Burdon	John Heaver	
Grant Willson		

Committee Minutes

Item	Date raised	Action	Owner
31/01/18.01	31-Jan-18	Apologies	John Norman
Danny Leech, Rhys Fussell, Barbara Henderson			

31/01/18.02	31-Jan-18	Matters Arising	John Norman
<p>Bob Jones reported that the Club had been dealing with a particularly difficult Disciplinary case for a junior player.</p> <p>Following an away game, the player was cited by the home club for an alleged intentional kick to the head of an opposing player. Although the referee had not witnessed the incident, they produced “independent” witness from three parents whose evidence supported what they described as a deliberate act of foul play. The extent of the injury was significant requiring stitches around the area of the eye. The Ashford player accepted that he had made contact with the face of the opponent but that it had happened when freeing his leg after being held at the end of a ruck. When realising that the opposing player was injured he had gone back and apologised to the player. Kent RFU’s decision was that the Hearing would be held at Ashford internally but would be Chaired by Andy Gent, Kent Youth Discipline Officer.</p> <p>The outcome of the Hearing was influenced by the fact that the Ashford coaches or supporters had not witnessed the incident. Despite some concerns, the witness statements carried weight and had to be accepted at face value. Recent changes to the RFU Disciplinary rules meant that the sanction fell between 6 games (where no injury was incurred) and 52 games. Taking into account the player’s previous exemplary record and some excellent supportive character statements from club coaches and school, the sanction was finally settled at 17 games, although some would be suspended until next season and would be written off if there were no further discipline issues. Any sanction includes not only club games but school games too.</p> <p>This was a complex case and there was significant input from a number of the Club’s officers and Committee members. We provided the player and parents with considerable support. The outcome for the junior player was very far from satisfactory but it is hoped that he will be back playing before the end of the season. During the process the player and parents dealt with the issue with honesty and integrity, and they have the full support of the Club.</p> <p>One minor learning point from this was that the referee on the day failed to check player studs. It would therefore be advisable for junior coaches to check studs on a regular basis.</p> <p>Nothing else to report on matters arising.</p>			
31/01/18.03	31-Jan-18	Administration	John Heaver
<p>Meeting arranged with Garth Jackson from the RFU for club accreditation, meeting set for 19:00 on the 12th Feb</p> <p>Nothing else to report on administration.</p>			

31/01/18.04	31-Jan-18	Subscriptions	Barbara Henderson
<p>Here are the subscriptions so far:</p> <p>Minis- 149 Midis _ 54 Juniors- 93 Girls - 19 Ladies - 27 Men - 62</p> <p>Nothing to report on subscription.</p>			
31/01/18.05	31-Jan-18	Games Reports	Allan Ferries
<p>See Allan's email</p> <p>MB asked if 1st team coach can work on a pathway from juniors to senior rugby. JN and AF to setup meeting with CD.</p> <p>VN ask is comms for matches/training at the club can go out in a timelier and to include JC.</p> <p>Gulliver's are returning for a tournament on the 28th and 29th April.</p> <p>Ashby rugby club tournament on the 6th May for the under 7s to under 12s.</p> <p>Girls – The Rachel Barford Camp for the under 15's and 18s to be confirmed for either the Easter or August bank holiday weekend.</p> <p>Nothing else to report on Games.</p>			

31/01/18.06	31-Jan-18	Bar / Kitchen Report	Julie Cromwell
<p><u>Hoist for Barrels</u> Can I have an update for a possible hoist being fitted to enable me to get barrels and gas bottles in when there is no one available to help me, sometimes players are not willing to help.</p> <p><u>Light over Side Entrance Door</u> Would it possible for the sensor to be adjusted so that the light comes on as soon as you step out of the door for better security for staff leaving the club at the end of the evening, usually on their own.</p> <p><u>New Door facing the Pitches</u> Door has swollen and difficult to open and extremely difficult to shut, the bottom bolt is impossible to shut, also would it be possible to have a light in the corridor.</p> <p><u>Plug Sockets in Refs. / Photocopier Room</u> The plug sockets in the room are not working, so unable to use the photocopier without moving out into the bar.</p> <p><u>Door to Table Cupboard</u> Would it be possible to have some sort of barrier being put at the bottom of the door to stop water getting in when the changing rooms are being cleaned? One of the kits was soaked at the weekend and unable to be used.</p> <p><u>Chain for Gas Bottles</u> Could more chains be purchased to be able to secure all the gas bottles, only one is able to be secured at the moment.</p> <p><u>State of Chairs in the Club</u> Would it be possible for the Committee to make a decision for all players who are not getting changed after training / matches to be asked for them to wear training trousers when in the club, as the chairs are getting in quite a state? Under 12's (I believe) on Sunday were wet and muddy and sitting on the chairs causing them to get quite muddy. This is mainly the minis / juniors. Also would it be possible for some form of cover be used when teams do 'man of the match', as again this is making the chairs filthy. I would suggest that we hire an upholstery cleaner to clean all chairs, which are now looking pretty filthy.</p> <p><u>Licensee</u> When I was given a copy of the Bar Manager job description, part of the criteria for the job was to be the licensee of the club. I have recently passed my licencing exam and am at the moment applying for my Personal Licence, can the Committee confirm whether this is still what they want.</p> <p><u>Functions</u> I am constantly getting moans from the players regarding private functions taking place on a Saturday evening and the bar closing to them at 6.00 p.m., I have been more selective of functions but would like direction from the Committee as to what they require.</p> <p><u>Bar Decoration</u> Would it be possible for behind the bar to be painted, parts of it have not been painted since the changes were made and it looks pretty tatty? Also would it be possible to have some extra storage / shelves to be put in? Nothing else to report on Bar.</p>			

31/01/18.07	31-Jan-18	Welfare	John Heaver
<p>John Heaver has taken over as CSO and Amanda Johnson as ASO. Full audit of DBS checks underway and all coaches, assistants, safeguarding, 1st aiders or helpers will need to complete a DBS check.</p> <p>Nothing else to report on Welfare.</p>			
31/01/18.08	31-Jan-18	VP's	Dylan Tomkins
<p>Nothing to report on VP's</p>			
31/01/18.09	31-Jan-18	Development	Charlie Vavasour
<p>Southern Water have requested we send in any information on lorries parked on either the car park or hard standing on the access road.</p> <p>We are looking into costs for a new water mains supply.</p> <p>Existing carpark to be repaired and repainted/bayed</p> <p>Nothing else to report on Development.</p>			
31/01/18.10	31-Jan-18	Communication	Matt Parker
<p>Website:</p> <ul style="list-style-type: none"> • Currently creating a coaches interactive page, sharing ideas, notes & problems • Creation of a history page, listing past presidents and utilizing the picture in the clubhouse to show the story of Ashford RFC • Reaction to page feedback, reduce colours that do not show properly (yellow on grey etc) • There has been a WhatsApp group created to allow team managers staff to pass items quickly (match scores etc) to web & social media admin. <p>IF No fixtures showing on the web page.</p> <p>JH committee web page needs updating</p> <p>Nothing else to report on Communications.</p>			

31/01/18.11	31-Jan-18	Finances	Charlie Vavasour
<p>Accounts available behind the bar for any member of the Ashford Rugby Club</p> <p>Nothing else to report on Finance</p>			
31/01/18.12	31-Jan-18	100 Club	Mark Bowes
<p>Full report available behind the bar for all paid members of the Ashford Rugby Club</p> <p>Nothing else to report on 100 Club.</p>			
31/01/18.13	31-Jan-18	House	John Norman
<p>Nothing to report on House.</p>			
31/01/18.14	31-Jan-18	Sponsorship	David Burdon
<p>See Email</p> <p>Nothing else to report on Sponsorship.</p>			

31/01/18.15	31-Jan-18	AoB	All
<p>BJ. All six Nations tickets sold. Nominated Brian Smith to become a VP – JN seconded – Letter to be sent out Wine evening on the 2nd Feb, 60 people have purchased tickets</p> <p>MB Ball booked for the 12th May One set of flood lights keeps tripping out – JN to get them looked at. Message to be sent out about the new changing rooms</p> <p>DB Pot holes in the car park need repairing Paul Gould nominated for VP – JN seconded Mark Bowles nominated for VP – JN seconded</p> <p>VN The 50p card charge can no longer be added to a translation so suggestion of a minimum spend of £5 on a card. Note to be put up on the bar.</p> <p>AF Coverage in the press needs to be kept up and to include more girls, mins and junior’s info. Mail to be sent out to age groups to encourage match reports etc.</p> <p>JN We need to organise something to celebrate the ward of MBE to Carolyn McVittie Nothing else to report on AoB</p>			
31/01/18.16	31-Jan-18	Meeting Complete: 21:10	Sign: